

ANNUAL GOVERNANCE STATEMENT ACTION PLAN 2015/16**Essential Reference Paper 'B'****Required enhancements to internal control arrangements:**

Issue	Resp. Off.	Initial Target Dates	Actions needed to achieve milestone	Current position	RAG Status
Asset Management Plan	CMT	December 2015 for draft plan to CMT, with submission to Executive by March 2016.	<ul style="list-style-type: none">• Review strategy for each asset held by the Council to provide an outcome for each one.	<ul style="list-style-type: none">• Asset Management Plan considered by CMT, Asset Management Working Group, Corporate Business Scrutiny Committee and approved by the Executive on 5 April 2016.	GREEN
			<ul style="list-style-type: none">• Review Asset Management Plan in line with RICS guidance.	<ul style="list-style-type: none">• As above.	GREEN
			<ul style="list-style-type: none">• Assess the requirements of an Asset Management IT system and begin procurement.	<ul style="list-style-type: none">• Reporting tool purchased and will be implemented during 2016/17.	GREEN

Impact of Welfare Reform changes	CMT	April 2016 Revised to October 2016	<ul style="list-style-type: none"> • Impending Legislation will have an adverse financial impact on a significant number of residents. • Provide residents more support for services across the Council to staffing levels, manage the budget and the public expectations. • Implement Council policies effectively. 	<ul style="list-style-type: none"> • Unable to put SMART targets in place until it is clear when and how this is going to impact. The Impact of Welfare Reform changes is recognised as a specific Strategic Risk. Revenues & Benefits have this area under constant review. • The lowering of the Benefit CAP will not now be introduced until the autumn of 2016. 	AMBER
Development of a District Plan that is approved by the planning inspectorate.	CMT	March 2016 Revised to October 2016	<ul style="list-style-type: none"> • Pre-submission document agreed for consultation. 	<ul style="list-style-type: none"> • A Local Development Scheme (LDS) will be submitted to the District Plan Executive Panel of 24 May 2016 which will set out a revised timeline for the adoption of the Plan. This will propose publication of the pre- 	AMBER

		<p>October 2016 Revised to March 2017</p>	<ul style="list-style-type: none"> • Submission document agreed and submitted to PINS. 	<p>submission document in October 2016 with consultation in the period up to Christmas 2016.</p> <ul style="list-style-type: none"> • The ability to advance this action is dependent on a number of factors including: the level of response to consultation and the issues raised; the resolution of outstanding infrastructure concerns; and ongoing discussions under the Duty-to-Cooperate. Risks to the timeline will be minimised through ongoing work with stakeholders and DCLG/PINS. 	<p>AMBER</p>
		<p>February 2017 Revised to June 2017</p>	<ul style="list-style-type: none"> • Examination of Plan. 	<ul style="list-style-type: none"> • Examination of the Plan will commence in accordance with a timeline issued by PINS. 	<p>AMBER</p>

		<p>May 2017 Revised to December 2017</p>	<ul style="list-style-type: none"> • Adoption of District Plan 	<p>More detailed assessment of the risks at this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks.</p> <ul style="list-style-type: none"> • Adoption of the District Plan will be dependent on the outcome of the Examination. More detailed assessment of the risks at this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks. 	<p>AMBER</p>
--	--	--	---	---	--------------